

BLANKET PURCHASE ORDER

STATE OF MARYLAND

***** STATE OF MARYLAND *****

BPO NO: 001B0600283

PRINT DATE: 06/04/20

PAGE: 01

SHIP TO:

AS SPECIFIED ON INDIVIDUAL ORDERS

VENDOR ID:

WALTERS RELOCATIONS INC
2001 ELGIN AVE

BALTIMORE, MD
(410) 325-5200

21217-1300

REFER QUESTIONS TO:

KIMBERLY HACKETT
(410) 767-0788
KIMBERLY.HACKETT@MARYLAND.GOV

ITB:

EXPR DATE: 02/05/21
POST DATE: 02/21/20

DISCOUNT TERMS: . NET 30 DAY
CONTRACT AMOUNT: .00

TERMS:

ARTICLES HEREIN ARE EXEMPT FROM MARYLAND SALES AND USE TAXES BY EXEMPTION CERTIFICATE NUMBER 3000256-3 AND FROM FEDERAL EXCISE TAXES BY EXEMPTION NUMBER 52-73-0358K. IT IS THE VENDOR'S RESPONSIBILITY TO ADVISE COMMON CARRIERS THAT AGENCIES OF THE STATE OF MARYLAND ARE EXEMPT FROM TRANSPORTATION TAX.

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|                                     |
|             ICPA CONTRACT FOR      |
|-----|
|             ON-CALL MOVING SERVICES|
|             FOR STATEWIDE USE      |
|             RELEASES UP TO 100K    |
| BALTIMORE COUNTY MASTER AGREEMENT# 00003480 |
|             (ICPA)                 |
|                                     |
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SCOPE OF CONTRACT:

THIS IS AN INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT IN ACCORDANCE WITH BALTIMORE COUNTY MASTER AGREEMENT NUMBER 0003480. BASED ON THIS CONTRACT, THE VENDOR WILL PROVIDE ON-CALL MOVING SERVICES FOR THE STATE OF MARYLAND AND ITS USING AGENCIES.

CONTRACT START DATE: 02/06/2020

CONTRACT EXPIRATION DATE: 02/05/2021

THIS IS A _1_ YEAR CONTRACT . THE STATE RESERVES THE RIGHT TO UNILATERALLY BASED ON THE MASTER CONTRACT
IF THIS CONTRACT WAS BASED ON AN INTERGOVERNMENTAL COOPERATIVE PURCHASING AGREEMENT(IPCA), THE RENEWAL OPTION(S) WILL BE BASED

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TERMS (cont'd):

ON THE TERMS OF THE MASTER AGREEMENT AND THE PERFORMANCE OF THE
VENDOR AND USAGE OF THE CONTRACT.

MARYLAND LAW PREVAILS:

THE PROVISIONS OF THIS CONTRACT SHALL BE GOVERNED BY THE LAWS OF
MARYLAND.

VENDOR: WALTERS RELOCATION, INC.
PRIMARY CONTACT: RAYMOND BRIGGS
PRIMARY NUMBER: 410-462-2794
PRIMARY EMAIL: RBRIGGS@WALTERSRELOCATIONS.COM

STATE CONTACT: KIMBERLY HACKETT
PHONE NUMBER: 410-767-0788
EMAIL: KIMBERLY.HACKETT@MARYLAND.GOV

CONTRACTOR BEARS THE RISK OF DETERMINING WHETHER OR NOT ANY ENTITY
FROM WHICH THE CONTRACTOR RECEIVES AN ORDER UNDER THE CONTRACT IS A
UNIT OR AGENCY OF THE STATE OF MARYLAND SUCH THAT THE CONTRACT MAY BE
ENFORCED AGAINST THE STATE OF MARYLAND.

CONTRACT REQUIREMENTS: . QUANTITIES ARE ESTIMATES ONLY AND ARE NOT
TO BE CONSTRUED AS ANY MINIMUM OR MAXIMUM GUARANTEE.

PRICE ESCALATION: PER MASTER CONTRACT REQUIREMENTS

PRICE DECREASE PER MASTER CONTRACT REQUIREMENTS

DELIVERY AND ACCEPTANCE:

DELIVERY SHALL BE MADE IN ACCORDANCE WITH THE SOLICITATION
SPECIFICATIONS. THE STATE, IN ITS SOLE DISCRETION, MAY EXTEND THE
TIME OF PERFORMANCE FOR EXCUSABLE DELAYS DUE TO UNFORESEEABLE CAUSES
BEYOND THE CONTRACTOR'S CONTROL. THE STATE UNILATERALLY MAY ORDER IN
WRITING THE SUSPENSION, DELAY OR INTERRUPTION OF PERFORMANCE
HEREUNDER. THE STATE RESERVES THE RIGHT TO TEST ANY MATERIALS,
EQUIPMENT, SUPPLIES, OR SERVICES DELIVERED TO DETERMINE IF THE
SPECIFICATIONS HAVE BEEN MET. THE MATERIALS LISTED IN THE BID OR
PROPOSAL SHALL BE DELIVERED FOB THE POINT OR POINTS SPECIFIED PRIOR TO
OR ON THE DATE SPECIFIED IN THE BID OR PROPOSAL. ANY MATERIAL THAT IS
DEFECTIVE OR FAILS TO MEET THE TERMS OF THE SOLICITATION
SPECIFICATIONS SHALL BE REJECTED. REJECTED MATERIALS SHALL BE
PROMPTLY REPLACED. IF THE VENDOR REFUSES TO REPLACE REJECTED
MATERIALS, THE STATE RESERVES THE RIGHT TO PURCHASE REPLACEMENT
MATERIALS IN THE OPEN MARKET AND THE VENDOR SHALL BE LIABLE FOR ANY

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TERMS (cont'd):

EXCESS PRICE PAID FOR THE REPLACEMENT, PLUS APPLICABLE EXPENSES, IF ANY.

INVOICES:

FOLLOWING DELIVERY AND ACCEPTANCE OF ANY MATERIALS, EQUIPMENT, SUPPLIES OR SERVICES WALTERS RELOCATION SHALL SUBMIT AN ORIGINAL INVOICE TO THE AGENCY FOR PAYMENT.

VENDOR MUST INCLUDE THE 9-DIGIT ZIP CODE OF COMPANY ADDRESS ON ALL INVOICES. FAILURE TO DO SO MAY RESULT IN DELAY OF PAYMENT

BPO/PO AS CONTRACT:

THIS PROVISION APPLIES TO ALL PROCUREMENT CONTRACTS PROCURED BY THE DEPARTMENT OF GENERAL SERVICES EXCEPT CONTRACTS FOR THE PROCUREMENT OF ARCHITECTURAL AND ENGINEERING SERVICES FOR A PRICE OF GREATER THAN \$200,000.

THE BIDDER'S EXECUTION AND SUBMISSION OF A RESPONSIVE BID CONSTITUTES A PROMISE BY THE BIDDER TO PERFORM THE CONTRACT SOLICITED BY THE DEPARTMENT IN ACCORDANCE WITH THE TERMS AND CONDITIONS STATED IN THE SOLICITATION. THE BID SHALL BE IRREVOCABLE FOR THE PERIOD STATED IN THE SOLICITATION OR FOR SUCH LONGER PERIOD AS THE BIDDER AND THE DEPARTMENT MAY AGREE.

UPON ACCEPTANCE OF A BID, THE PROCUREMENT OFFICER MAY ISSUE A BLANKET PURCHASE ORDER (BPO), IN A FORM TO BE DETERMINED BY THE DEPARTMENT, TO THE BIDDER ACCEPTING THE BID AND BINDING THE BIDDER TO A CONTRACT. THE EXECUTION AND ISSUANCE OF A BPO BY THE PROCUREMENT OFFICER, SUBJECT TO ALL NECESSARY APPROVALS, SHALL CONSTITUTE ACCEPTANCE OF THE BID AND FINAL AWARD OF THE CONTRACT. THE CONTRACT OF THE PARTIES WILL BE EMBODIED IN THE CONTRACT DOCUMENTS, WHICH SHALL CONSIST OF THE EXECUTED BPO OF THE PROCUREMENT OFFICER, INCLUDING ALL DOCUMENTS, TERMS, AND CONDITIONS INCORPORATED INTO THOSE DOCUMENTS BY THE TERMS OF THE SOLICITATION, THE BPO, THE BID, OR BY OPERATION OF LAW, AND THE EXECUTED BID OF THE BIDDER. IF THE PROCUREMENT OFFICER ISSUES A BPO, AT THE OPTION OF THE PROCUREMENT OFFICER IT WILL NOT BE NECESSARY FOR THE BIDDER TO EXECUTE THE BPO OR ANY OTHER FORM OF CONTRACT OR AGREEMENT.

PROCUREMENT

OFFICER MAY REQUIRE THAT THE PARTIES BOTH EXECUTE A SINGLE DOCUMENT AS THE EMBODIMENT OF THE CONTRACT BETWEEN THE PARTIES.

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>	
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0001	08005-E75MOV	EA	12.0000	
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MOVING SERVICES

LABOR, SUPERVISOR, MOVING SERVICES, WEEKDAYS (8AM-5PM)
AND SATURDAYS

0002	08005-E75MOV	EA	12.0000	
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MOVING SERVICES

LABOR, SUPERVISOR, MOVING SERVICES, WEEKDAY EVENINGS (5PM-12AM)
AND SATURDAYS

0003	08005-E75MOV	EA	12.0000	
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MOVING SERVICES

LABOR, SUPERVISOR, MOVING SERVICES, SUNDAYS AND HOLIDAYS

0004	08005-E75MOV	EA	35.0000	
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MOVING SERVICES

LABOR, MOVER/LABORER, MOVING SERVICES, WEEKDAYS (8AM-5PM) AND
SATURDAYS

0005	08005-E75MOV	EA	35.0000	
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MOVING SERVICES

LABOR, MOVING SERVICES, WEEKDAY EVENINGS (5PM-12AM) AND
SATURDAYS

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<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>U/M</u>	<u>UNIT COST</u>		
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0006	08005-E75MOV	EA	35.0000		
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MOVING SERVICES

LABOR, MOVING SERVICES, SUNDAYS AND HOLIDAYS

0007	08005-E75MOV	EA	32.0000		
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MOVING SERVICES

LABOR, INSTALLERS, MOVING SERVICES, WEEKDAYS (8AM-5PM) AND SATURDAYS

0008	08005-E75MOV	EA	32.0000		
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MOVING SERVICES

LABOR, INSTALLERS, EVENINGS (5PM-12AM) AND SATURDAYS

0009	08005-E75MOV	EA	32.0000		
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MOVING SERVICES

LABOR, INSTALLERS, SUNDAYS AND HOLIDAYS

0011	56063	EA			
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TRUCKS, DOLLY

DOLLIES, FOUR-WHEEL, MOVING SERVICES, PRICES PER CART PER DAY

0012	49510-200000	EA	3.0000		
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CRATE

CRATES, MOVING SERVICES, 27" L X 12" H X 16.5" W

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0013	96286-MOVEXX	EA	5.0000	
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MOVE

LIBRARY CARTS, MOVING SERVICES

0014	96286-MOVEXX	EA	2.0000	
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MOVE

BOXES, LEGAL, MOVING SERVICES

0015	61551-000000	RL	.0600	
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LABELS

LABELS, PER SHEET, MOVING SERVIES

END OF ITEM LIST

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AUTHORIZED BY: _____ **DATE:** _____

BUYER AUTHORIZED DESIGNEE